In order to ease any headaches you may experience with moving your direct deposits and automatic payments, simply fill in the information below. We will provide you with convenient transfer letters. All you need to do is add your signature and you will be good to go.

## **Direct Deposit**

Complete the information below to begin the process of depositing your check(s) directly to your Plains Commerce Bank account.

Employer Name (1)	Address (1)		Phone (1)	
Former Bank Name (1)	Bank Address (1)	Account # (1)	Account Type (1)	
Employer Name (2)	Address (2)	Phone (2)		
Former Bank Name (2)	Bank Address (2)	Account # (2)	Account Type (2)	
Other Direct Deposit (3)	Address (3)	Phone (3)		
Former Bank Name (3)	Bank Address (3)	Account # (3)	Account Type (3)	

## **Automatic Payments**

Complete the information below to begin the process of transferring automatic payments from your former bank to your Plains Commerce Bank account.

Former Automatic Payment Bank Name	Former Bank Address		Former Account #	
Payee (1)	Payee Address (1)	Payee Phone # (1)	Payee Account # (1)	
Payee (2)	Payee Address (2)	Payee Phone # (2)	Payee Account # (2)	
Payee (3)	Payee Address (3)	Payee Phone # (3)	Payee Account # (3)	
Payee (4)	Payee Address (4)	Payee Phone # (4)	Payee Account # (4)	
Payee (5)	Payee Address (5)	Payee Phone # (5)	Payee Account # (5)	

Once you're done completing the form, simply hit print and mail or drop off at your nearest Plains Commerce Bank location. We will compile the information above in a letter format and have it ready for you to sign. A voided check should be included when sending the letters.

Note: Some companies may require more information in order for you to change financial institutions.



